

January 30, 2020

Dear Parents,

As we turn the page of the calendar, we mark the early days of the second semester of the 2019-2020 school year. And with that comes, Report Cards and second Parent/Teacher Conferences.

Report Cards will be distributed on Monday, February 3. The second Formal Parent/Teacher Conference is scheduled for Wednesday, February 12, 2020. These 10 minute conferences are by request – that is, you or the teacher asks for one. The time frame is 4:30-7 PM. Unlike the first conference, this conference is by choice. **If you wish to meet with a teacher please complete the form below and return it to school by Tuesday, February 4, 2020. Time selections will be honored as far as humanly possible.**

Please sign and return the form below indicating whether you choose to conference or not. Unfortunately, there are some students who prefer to make these decisions for their parent.

Just a reminder – did you return your email information to your child/ren's homeroom teacher?

Thank you for your cooperation. May these remaining days of winter be grace-filled and safe for all.

Gratefully,

Sister John Ann

***THIS FORM MUST BE COMPLETED AND RETURNED TO THE SCHOOL OFFICE
BY TUESDAY, FEBRUARY 4, 2020, WHETHER YOU REQUEST A CONFERENCE OR NOT!***

Family Name

Parent Signature

_____ I request a conference with:

_____ I do not request a conference at this time.

Teacher

Time (4:30-7 PM in ten minutes increments)
