

# SCHOOL DIRECTORY 2019-2020

Beginning on Thursday, October 3, 2019, you can log into OptionC and update your profile. We will use this information to make a School Directory. **Each parent will need to login and update their information by 2:30 PM on Wednesday, October 16, 2019. This feature will be locked after that time.**

Please do the following to update your Profile:

- Go to your OptionC family homepage.
- Go to Office and then Contact Information. Update the information on this screen. Press "save changes."
- Go to Office and then Family Profile. Update information on this screen. Press "save changes."

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**Please return this portion to the School Office by Wednesday, October 16, 2019.  
If this portion is not returned, your family will NOT be in the school directory.**

Family Name \_\_\_\_\_

Student(s) Name \_\_\_\_\_

**Please check any of the following that apply:**

You may publish our family information in the School Directory.

Please, **DO NOT** include our family in the School Directory.

You may only publish our family name, student(s) name, grade, and homeroom.

**I DO NOT have access to a computer. Please update the following information for our family in Option C, as it has changed since September 2018.**

Address \_\_\_\_\_

Home Phone \_\_\_\_\_

Cell Phone (Mother) \_\_\_\_\_

Cell Phone (Father) \_\_\_\_\_

Email Address (Mother) \_\_\_\_\_

Email Address (Father) \_\_\_\_\_